

FINANCIAL AID CONSORTIUM PROGRAM

TARLETON STATE UNIVERSITY (TEXAS A&M UNIVERSITY-CENTRAL TEXAS)

Consortium Agreements entail 6-12 credit hours, at least 3 of which must be taken at TSU/TAMUCT. Withdrawing from all hours at TSU/TAMUCT will cancel the Agreement.

Courses at the host (community) college **must coincide** with the start/end semester dates of TSU/TAMUCT. Agreements are offered for fall and spring semesters only.

Only courses needed to complete your degree plan will be approved for transfer.

PROCESS TO COMPLETE AGREEMENT:

1. Register and pay at the community college.
2. Pick up Consortium Agreement Certification Form at Financial Aid Office at TSU/TAMUCT (Room 114) **or** print one from www.tarleton.edu/~finaid/forms. You will need Adobe in order to print.
3. Complete the "Certification Home Institution" portion of page 1. List the courses that you registered for and sign page 2 agreeing to the Financial Aid Conditions.
4. See your TSU/TAMUCT academic advisor to ensure the courses will fulfill your degree plan. Your advisor will then sign the form.
5. Take the Certification Form, your class schedule from the community college, and your paid receipt to the Records Office at TSU/TAMUCT (Room 105) for a signature verifying the courses are transferable.
6. Take the form to the Financial Aid Office at the community college and the FA Officer will complete the Certification Host Institution portion of the form and sign it.
7. Return completed form to the TSU/TAMUCT Records Office for processing. **INCOMPLETE FORMS WILL NOT BE ACCEPTED.**
8. Student must request that an OFFICIAL transcript be sent to TSU/TAMUCT immediately after completion of courses. **Your financial aid will be placed on hold for the following semester until the official transcript is updated by the Records Office.**

IMPORTANT NOTES:

- **Withdrawal** from all TSU/TAMUCT courses **will cancel** the consortium agreement.
- You must successfully complete all consortium hours to maintain financial aid eligibility.
- TSU/TAMUCT **must be notified** within 2 business days if there is a change in enrollment status (i.e. drop/add courses, withdrawal, etc.)
- This process must be completed each Fall and Spring semester (Not available for summer).
- Please contact the FA Office at TSU/TAMUCT (254-519-5442) if you have questions.

Tarleton State University

Financial Aid Consortium Agreement Certification Form

As allowed in Part 600, Institutional Eligibility Under the Higher Education Act of 1965, Part 668, Student Assistance General Provisions, and Part 690 Pell Grant Program, Code of Federal Regulations, this Financial Aid Consortium Agreement is entered into between Tarleton State University (hereinafter referred to as "Home Institution," and Central Texas College (hereinafter referred to as the "Support (Host) Institution," located in Killeen, Texas, for the purpose of providing federal financial assistance to the student named below:

Students must complete this form each semester for which they wish to receive financial aid under a consortium agreement before the 12th class day per Tarleton State University official census day.

CERTIFICATION HOME INSTITUTION

Student's Name _____
Last First M.I.

Course(s) _____
Approved Course name(s) and Number(s) at Host Institution (Indicate if Study Abroad Program)

Applies to degree program? Yes No

Student ID # _____

Home Address _____

Academic Term _____ Expected Dates of Enrollment: From _____ To _____

The above named student has permission to study at the above campus for the period stated.

Tarleton Academic Department Advisor's Name _____

Signature _____ Date _____

REGISTRAR'S OFFICE

Tarleton State University agrees to accept as transfer credit satisfactorily completed course(s) earned at the Support (Host) Institution and approved by the Tarleton academic advisor.

Tarleton State University Registrar Signature Date

TO BE SIGNED BY STUDENT

By signing and dating below, the student agrees to:

1. Take courses at the Support (Host) Institution which are transferable to his/her degree program at the Home Institution.
2. Make satisfactory academic progress as specified by the Tarleton State University Satisfactory Progress policy.
3. NOT receive financial aid at the Support (Host) Institution.
4. Enroll *and maintain* at least 3 semester credit hours at Tarleton State University. (Withdrawing from courses at Tarleton State University will cancel the consortium agreement)
5. Must successfully complete all consortium hours to maintain financial aid eligibility.

Student Signature

Date

CERTIFICATION HOST INSTITUTION

TO BE COMPLETED BY SUPPORT (HOST) INSTITUTION'S FINANCIAL AID OFFICER

Cost of Attendance Budget

The Host Institution agrees that it will not pay the student a Pell Grant and/or any campus-based funds and that it will not certify a Guaranteed Student Loan during the "Dates of Enrollment."

Tuition/Fees \$ _____

Room/Board \$ _____

Financial Aid Non-Payment Agreement

Books \$ _____

Host Financial Aid Officer Signature

Travel \$ _____

Dependent Care \$ _____

Name

Title

Misc. \$ _____

TOTAL \$ _____

Date

Phone

TO BE COMPLETED BY SUPPORT (HOST) INSTITUTION'S REGISTRAR

Number of Enrolled Credits _____ This Constitutes FT _____ 3/4 _____ 1/2 _____ Time

Length of Period of Enrollment _____ Weeks Dates of Enrollment: From _____ To _____

The Host Institution certifies that the student is enrolled for the "Dates of Enrollment." Further, the Support (Host) Institution agrees that it will inform the Home Institution **within two business days of a student's change in registration status.**

Enrollment Certification

Host Registrar Name

Signature

Title

Date